**Weekly Report Template** - [October 30, 2023]

**Intern's Name**: [Maria Cherry Caballero]

**Project/Projects**: [The project you are working on]

**Week of**: [The week covered by this report]

**Summary of the Week**:

[Briefly summarize what you accomplished this week, including tasks completed, projects you contributed to, important meetings, etc.]

**Next Week's Goals**:

[Describe your goals for the upcoming week, what you plan to achieve or work on.]

**Challenges Encountered**:

[If you faced any difficulties or obstacles this week, briefly explain them.]

**Need for Support or Additional Resources**:

[If you require additional resources or specific assistance to complete your tasks, please mention it here.]

**Comments or Suggestions**:

[Any other information you'd like to share or suggestions to improve your internship experience.]

**Scheduled Next Meeting**: [Date and time of your next scheduled meeting with your supervisor or team.]

**Signature of Intern**: [Your electronic signature]

**Signature of Supervisor**: [Your electronic signature]